

JOB POSTING

Job Title: Case Manager
Department: Social Services
Reports to: Program Manager – Case Management
Schedule: Full Time
Date: April 2023

JOB SUMMARY

The case manager's role is to provide and coordinate psychosocial and concrete services to seniors and/or vulnerable older adults of the Jewish community with the goal of enhancing their functioning, autonomy and social integration.

DUTIES AND RESPONSIBILITIES

- Psychosocial and/or financial assessment of clients
- Completion of full Homecare assessment by using the designated tools and conducting in-home evaluation
- Development and implementation of intervention plan in consultation with client and/or caregiver and any other relevant professional or community partner
- Responsible for regular follow-up, ongoing psychosocial support and reassessment of client's needs including crisis intervention, agency response, referrals, advocacy, case presentation to internal and/or external committees
- Maintaining ongoing communication with Homecare team
- Consultation and collaboration with diverse internal and external professionals and systems
- Identification of trends in requests and community needs
- Participation in training and educational workshops
- Fulfilment of all administrative and data requirements

SKILLS & COMPETENCIES

- Solid base of clinical knowledge and skills
- Excellent listening and communication skills
- Ability to work in a team
- Strong organizational and administrative skills

REQUIREMENTS

- Bachelor's degree in Social Work or a related field
- Minimum of 2 years of experience working with older adults
- Russian speaking a strong Asset
- Knowledge of the Jewish Community a strong asset
- Organized, collaborative, works well with other teams.
- Competency in Excel, Word, PowerPoint & Outlook

Interested candidates may submit their resume to HR at: hr@cummingscentre.org

Only applicants to be considered for the position will be contacted for an interview.

We encourage people from minority and racialized groups to apply.
We welcome diversity in our workplace.