CUMMINGS JEWISH CENTRE FOR SENIORS
JOB POSTING

JOB TITLE:	Case Manager
DEPARTMENT:	Social Services
DIRECT SUPERVISOR:	Program Manager – Case Management
SCHEDULE:	35 hours per week (Full time), 1-year contract

SUMMARY

The Case Manager's role is to provide and coordinate psychosocial, in-home and financial support to vulnerable older adults of the Jewish community, with the goal of enhancing their functioning, autonomy, and social integration.

DUTIES AND RESPONSIBILITIES

- Conducting psychosocial and/or financial assessments of clients
- Developing and implementing intervention plans in consultation with client, caregiver and any other relevant professional or community partner.
- Responsible for the follow-up, psychosocial support and assessment of client's needs including crisis intervention, referrals and advocacy.
- Responsible to do regular home visits to meet with clients and families
- Consulting and collaborating with diverse internal and external professionals and systems
- Identifying trends in client requests and community needs
- Participating in training and educational workshops and keeping up to date with the most current trends related to seniors and homecare
- Fulfilling all administrative and data requirements. Responsibilities may be modified from time to time in accordance with evolving departmental needs.

EDUCATION, EXPERIENCE AND SKILLS

- Bachelor's degree in social work or related field or DEC in a related field
- Excellent organizational and administrative skills
- Strong ability to multi-task and prioritize needs
- Flexible and adaptive, and works well in a collaborative team environment
- Solid base of clinical knowledge and skills
- Competency in the use of Microsoft Office (Excel, Word, Outlook, PowerPoint)
- Knowledge of the Jewish Community, an asset

We thank all candidates for their interest; only those considered for the position will be contacted for an interview.
We welcome diversity in our workplace and encourage people from minority and racialized groups to apply.
Interested candidates may submit their resume to hr@cummingscentre.org